



# William S. Hart Union High School District

## VOLUNTEER/EMPLOYEE DRIVER APPLICATION

To be completed by drivers transporting students (other than your own children) on any school-connected event.

### A. DRIVER INFORMATION

Name: \_\_\_\_\_ District Employee: Yes  No   
 Last First MI  
 Address: \_\_\_\_\_  
 Street City State Zip  
 Contact #s: \_\_\_\_\_  
 Home Work Mobile Other  
 CA Driver License #: \_\_\_\_\_ CA Driver License Exp Date: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_  
**\*\*\*ATTACH A CURRENT COPY OF CA DRIVER LICENSE\*\*\***

### B. TRIP INFORMATION

School/Dept: \_\_\_\_\_ Sport/Activity: \_\_\_\_\_

### C. VEHICLE INFORMATION

District Vehicle:  (Available to DISTRICT EMPLOYEES only. Section C not required; proceed to Section D)  
 Personal Vehicle:  Vehicle License #: \_\_\_\_\_ Make: \_\_\_\_\_  
 Model: \_\_\_\_\_ Seating Capacity: \_\_\_\_\_ Year: \_\_\_\_\_  
 Auto Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_ Exp Date: \_\_\_\_\_  
 Limits of Liability: \$ \_\_\_\_\_ \$ \_\_\_\_\_  
**\*\*\*ATTACH A CURRENT COPY OF PROOF OF INSURANCE \*\*\***

### D. AUTHORIZATION

#### THE DISTRICT REQUIRES THAT WE INFORM YOU OF THE FOLLOWING:

**Volunteer/employee drivers should note: The California Vehicle Code (Section 16020) states "The vehicle owner's insurance is primary in case of an incident/accident." The William S. Hart Union High School District does not provide vehicle liability insurance or general liability insurance for volunteer/employee drivers or students/passengers traveling in volunteer/employee drivers personal vehicles. Volunteer/employee drivers may be held liable for injuries to passengers sustained in their personal vehicle and by signing below agree to hold the District harmless of any and all claims.**

- Drivers of private vehicles must have a currently valid California driver license and be over 18 years of age.
- Drivers shall carry liability insurance with limits in accordance with California law I agree to provide updated vehicle/insurance information if I utilize a different vehicle other than the one approved and upon renewal of my insurance policy.
- Private vehicles must be registered in California and be in proper mechanical condition.
- The number of passengers, including the driver, should never exceed the capacity for which the vehicle was designed **and cannot have seating space for any more than 8 people, including the driver.** Each occupant riding in the vehicle must wear a seat belt as required by law.
- Students must obtain written consent (permission slip) from their parent/guardian to be transported by a volunteer/employee driver and in a private vehicle, for each trip.

I certify that the information given on this form is true and correct to the best of my knowledge. I have read and understand the information provided above and in the attached information.

I GIVE MY PERMISSION TO ALLOW THE WILLIAM S. HART UNION HIGH SCHOOL DISTRICT TO OBTAIN MY MOTOR VEHICLE RECORDS FROM THE DMV DURING THE PERIOD OF TIME I AM A VOLUNTEER/EMPLOYEE DRIVER.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal or Assistant Principals Signature (required) \_\_\_\_\_ Date \_\_\_\_\_

**YOU MAY NOT DRIVE FOR ANY DISTRICT ACTIVITY UNTIL YOU HAVE RECEIVED NOTIFICATION OF DRIVER CLEARANCE**

Distribution: Director of Transportation (1) • Applicant (1)